



AIRPORT COMMITTEE AGENDA

Tuesday, August 09, 2016 - 2:00 PM

**Newport Municipal Airport Terminal Building, 135 SE 84th St, South Beach, OR
97366**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder at 541.574.0613.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

3.A. July 12, 2016 Draft Minutes

[July 12 2016 draft minutes.pdf](#)

4. DISCUSSION/ACTION ITEMS

4.A. Jim Shaw committee application

[Scan from the City Managers Office.pdf](#)

4.B. Update on Air National Guard exercise-Vanderbeck

5. OPERATIONS REPORT

5.A. August 2016 Operations Report

[Operations Report for August meeting 2016.pdf](#)

6. COMMITTEE COMMENTS

7. PUBLIC COMMENTS

8. DEVELOP NEXT AGENDA

9. ADJOURN

Airport Committee Agenda Item Report

Agenda Item No. 2016-459

Submitted by: Bob Fuller

Submitting Department City Manager's Office

Meeting Date: August 9, 2016

SUBJECT

July 12, 2016 Draft Minutes

Recommendation:

ATTACHMENTS

- [July 12 2016 draft minutes.pdf](#)

July 12, 2016

2:00 PM

Newport, Oregon

The City of Newport Airport Committee met on the above date in Conference Room A, Newport City Hall. In attendance were: Committee chair Jeff Bertuleit, committee members Ralph Grutzmacher, Susan Reese-Painter, and Ken Brown. Mark Watkins was not in attendance. Also in attendance: City Manager Spencer Nebel, City Council liaison Ralph Busby, Airport staff Lance Vanderbeck, and Committee staff Bob Fuller (Public Works).

1. The meeting was called to order by committee chair Jeff Bertuleit at 2:06 PM.
2. Roll Call
3. Approval of Minutes: Motion was made and seconded to approve the draft minutes from the June 14, 2016 meeting. The motion passed on a unanimous voice vote.
4. Discussion/Action Items
 - a. FAA Hangars Notice of Final Policy
 - i. Vanderbeck advised the policy will take effect August of 2017. He said he did not see any glaring issues at the airport regarding the policy.
 - b. Air National Guard training visit scheduled for August 2017
 - i. Grutzmacher asked if there had been any movement regarding getting youth involved somehow in this event. Vanderbeck said he had talked to Air Guard personnel who advised they would contact him after talking to command staff to determine if this was appropriate for the training event. As of this date he has not had any further response. The committee approved Grutzmacher's suggestion that he go ahead and contact command personnel regarding a recruiter at the event. If he gets a reply, he will forward any contact information to Vanderbeck.
 - c. Additional staffing at airport
 - i. Nebel said the City Council unanimously accepted the committee's recommendations regarding long-term staffing needs at the airport.

5. Operations report

- a. Vanderbeck reviewed the monthly operation report, included in the packet.
- b. He noted there was a shortage of storage space for some of the maintenance equipment; Grutmacher suggested purchasing a shipping container; Brown said Les Schwab in Prineville has several available, the cost is about \$1200 plus \$900 shipping.

6. Committee comments

- a. Bertuleit suggested staff research the possibility of offering discount pricing for volume purchases of fuel; Grutmacher suggested offering gift cards (for local business or similar) to employees/pilots for purchasing large amounts of fuel, as an incentive.
- b. Nebel requested Vanderbeck look into the possibilities of these and similar sales incentives.
- c. Reese-Painter said the next task force meeting is August 3rd and she said there would be a report regarding this meeting at the next committee meeting.
- d. Bertuliet asked if there had been any inquiries from contractors regarding building hangars. Vanderbeck said it is a challenge to find qualified contractors; also there are water issues and building codes issues.
- e. Motion was made and passed to hold the next meeting at the airport.

7. Public comments

- a. Jim Shaw advised he had several comments for the committee.
 - i. He said no progress had been made on the barbeque area shelter.
 - ii. Doug Nebert's memorial tree had been damaged and has been replaced.
 - iii. The drone demonstration has not been scheduled. The Sheriff's Office will do it if the National Guard requests same.
 - iv. Local pilots group is willing to host Boy Scouts groups as an intro to aviation but has not had any replies from the Boy Scouts.
 - v. Shaw said he would like to see dollar amounts on fuel sales rather than just the gallons sold; Bertuleit said this has been considered in the past but there were too many variables involved to get an accurate number.

8. Adjourned at 3:15 PM.

Airport Committee Agenda Item Report

Agenda Item No. 2016-473

Submitted by: Bob Fuller

Submitting Department City Manager's Office

Meeting Date: August 9, 2016

SUBJECT

Jim Shaw committee application

Recommendation:

ATTACHMENTS

- [Scan from the City Managers Office.pdf](#)

Date: 7/25/16

Application
For
City of Newport
Committee Appointment

Which committee are you interested in serving on (list in priority order if you are interested in multiple committees): _____

AIRPORT

Name: _____

JAMES SHAN

Address: MAIL P.O. Box 128 SE BEACH OR 97366

Telephone Numbers: Cell: 541.961.5017 Home: N/A

E-Mail Address: SHAWSHAQ34@GMAIL.COM

Occupation: FORESTER

Employer: U.S. FISH & WILDLIFE SERVICE (RETIRED)

(1) Why would you like to serve on a City of Newport committee? YES

(2) What is your educational and professional background?
BS FORESTRY/WILDLIFE SYRACUSE UNIV (1957)
LICENSED REAL ESTATE APPRAISER (SREA)
REAL ESTATE LAW
USAF PILOT TRAINING (1957-58)

(3) Have you ever served on a community committee? If so, what kind?
CHM MOUND MN PARKS; CO-CHM SHERWOOD OR.
PARKS; LINCOLN COUNTY OR. PARKS ADJUDY.
DNP MASTER PLAN; BOARD OF DIRECTORS LINCOLN CO.
OREGON HUNTERS ASSOC.

Continued on reverse...

- (4) Do you agree with consensus decision making?

YES

- (5) Are you willing to attend regularly scheduled meetings for the term of appointment?

YES

- (6) Would you make decisions based on the facts and standards even though you may not agree with the ultimate decision?

DEFINITELY YES

- (7) Do you anticipate having any conflicts of interest, due to personal and/or business relationships, that may disqualify you from making decisions?

NO

- (8) List all other pertinent information/background for this position.

AIRCRAFT - HELD PRIVATE PILOT LICENSE
REAL ESTATE - LICENSED APPRAISER, AGENT,
NOTARY, CONSULTANT, COURT TESTIMONY,
LAND SURVEYS, CHIEF REALTY USFWS (PDX) 40 EMPLOYEES
BUDGET - DIRECTOR USFWS ALASKA BUDGET

Thank you in advance for your community spirit in offering to serve! Please return to

City of Newport
City Manager's Office
169 SW Coast Highway
Newport, Oregon 97365
541.574.0613

Johnson
7/25/16

Airport Committee Agenda Item Report

Agenda Item No. 2016-478

Submitted by: Bob Fuller

Submitting Department City Manager's Office

Meeting Date: August 9, 2016

SUBJECT

Update on Air National Guard exercise- Vanderbeck

Recommendation:

ATTACHMENTS

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Airport Committee Agenda Item Report

Agenda Item No. 2016-474

Submitted by: Bob Fuller

Submitting Department City Manager's Office

Meeting Date: August 9, 2016

SUBJECT

August 2016 Operations Report

Recommendation:

ATTACHMENTS

- [Operations_Report_for_August_meeting_2016.pdf](#)

There was an incident with an aircraft, on the airfield, just east of runway 20. Found a Cesena 310 belly landed in the safety area. No one was present at the scene of incident. I notified the owner and they were unaware the plane was in the field. Airport staff issued NOTAM's and closed runway 2-20 and taxiway Charlie. NPD was notified and a police report was filed. The NTSB requested photos and passed the case on to the FAA-FSDO. The case is still under investigation. Aircraft was moved off field at owner's expense and runway 2-20 was re-opened.

I was notified by Vic Zembruski, FAA, that A Mag VAR update & other required changes to all KONP's instrument procedures is scheduled for a 7-21-2016 publication. During the Flight Check of those procedures errors were encountered with the VOR/DME RWY 16. They were able to issue a NOTAM for a band aided on the VOR/DME approach but not with the ILS, making it not authorized to fly. Which means the no plane are able to us the airport in bad weather. Unfortunately, the next publication date when they could correct this issue is not until February 2017. So working with Commander Workman, USCG North Bend we were able to have a NOTAM issued the ILS GNSS is NA. And we currently have no impact on the USCG, Empire, Amerflight and other air caries can still shoot and ILS approach manually keeping the airfield open during inclement weather.

With the above having happened the USCG has come up with a list of five other issues they found with published approach that will need to be corrected at the next publication date in February 2017. The FAA is working on getting them built in and resolved.

I have received the Wildlife Hazard Assessment for ONP form the FAA. The FAA has given us approval to move forward with a new wildlife management plan.

We had a meeting with the land owners on getting the trees down that are in the 34 RPZ. We explained the new easement and how that will affect them height wise and answered the questioned that were brought up. The meeting went very well and the land owners are open to the easement. We also went over the possible RFP to be sent out for the tree clearing and how they will be cleared. We are waiting for signatures and any further questions before we can move forward. We are hopeful to have the trees down by the end of December.

We had a fuel quality assurance inspection by Phillips 66. We scored a 99%. The only deficiencies found was a missing Certificate of Analysis for the AV-Gas fuel load that we took in. It would have been given to us by the driver of the fuel truck. I received an apology and explanation email from Reed Fuller, Manager QA and Product Integrity. "As you are aware, the sole deficient finding is outside your control and for that I apologize. WFS supply of 100LL out of Portland is exclusively grade dedicated from refinery to issue tank to transport and our systems all adhere to best practice. However, given the nature of the supply, providing a quality document presents a challenge as batch identity is lost in the process. We are working with our terminaling company to revise the process." So we should have been at 100% according to Reed.

We have completed the required annual operations training class. And all the ARFF firemen are done with their AOA driving coarse. I am working with Doyle fire training officer to help retool the ARFF training class that the FAA cert inspector was questioning. I have contacted North Bend and will be getting their training program and sitting in on a tele conference training call for them.

There was no State Aviation Board meeting in July. The date and time for the August board meeting has yet to be determined.

Konect Aviation seems to be gaining more ridership interest. We have put a link to their web site on the City of Newport's web page. They have also been contacting some local B&B's and hotels to set up weekend vacation get away packages to Newport.

Dana Anderson dropped in with his bi-plane. He has been operating out of Albany and will start operating out of Siletz Bay again. Dana may in the coming months want to offer riders out of Newport has well.

I have been sent the rental car contract from Hertz. I have talked with Spencer about getting it signed.

Jim Shaw was able to get me two bids for the concrete work on the pavilion. He also has provided me with plans for the pavilion which I will give to Tim Gross to start the permitting process.

The OTC will make final funding decisions for *Connect Oregon VI* projects on August 18-19, 2016 at its meeting in Klamath Falls.

No issue with the Rotating Beacon.

AV-tanks and mobile refueler has had no issues this month.

Jet-A tank was found with a missing bonding clip during the quarterly fire inspection. New bonding clip is in and on. That was the only issue the Fire inspection found.

White crew car check engine light has come on. The new catalytic converter that was put in has failed. The car is at Ford and they are fixing under warranty.

Operations truck has had no issues this month.

Kubota second implement control lever stopped working. After inspection I replaced the line going from the lever to the hydraulic control valve.

Automated gate operators are working fine. Continued lubing and tightening chains when needed.

Night inspections have found burnt out threshold lights replacement bulb in and lights are working again.

I have been official notified that DBT Transportation Services has bought the entire AWOS system from Vaisala. Brian Findley has transferred from Vaisala to DBT and will remain our AWOS tech and inspector.

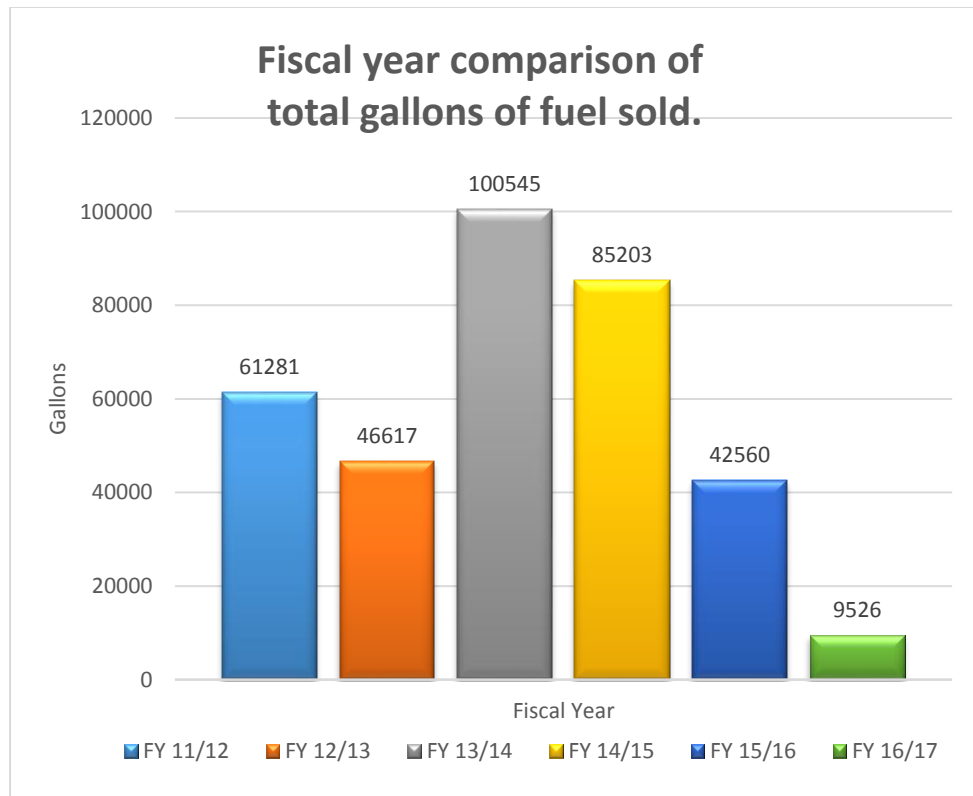
16 PAPI has had no issues to report. The FAA has been working on several of the NAVAIDS for routine maintenance.

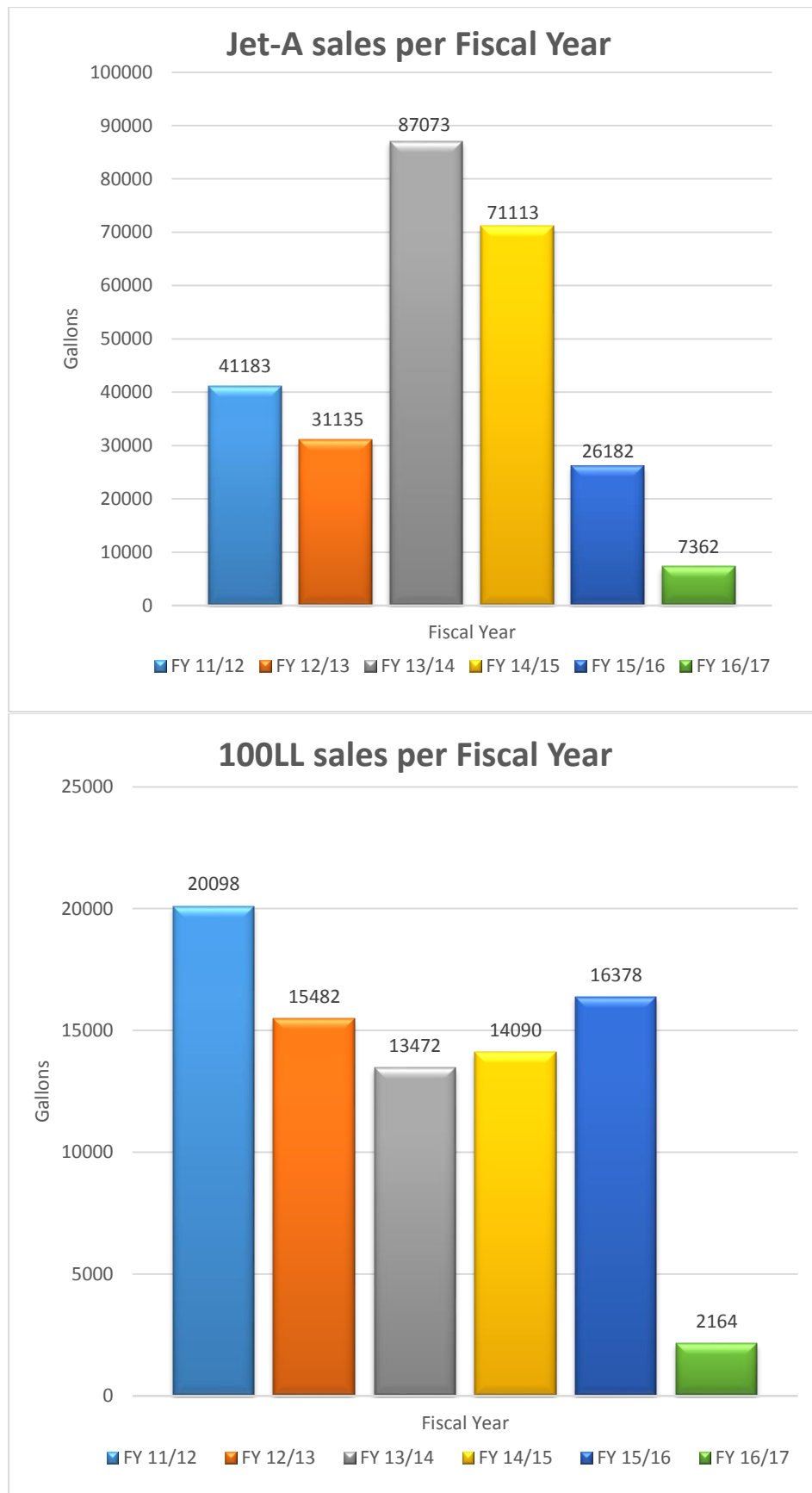
The FAA will be replacing the failing Localizer Antenna array has been moved back to September 14-16. The ILS will be out of commission for that time.

No issues with approach lighting (MALSR).

Following is how we finished the month of July 2016.

Aircraft Quantity				Fuel Consumption			
Month	IN	OUT	Tot.A.O	Jet A	Av Gas	Self Serve	Total
July	430	429	859	6869	841	840	8549
Aug	48	41	89	493	238	246	977
Sept			0				0
Oct			0				0
Nov			0				0
Dec			0				0
Jan			0				0
Feb			0				0
Mar			0				0
Apr			0				0
May			0				0
Jun			0				0
Cur. FY	478	470	948	7362	1079	1085	9526
FY 15/16	4263	4234	8497	26182	7854	8524	42560
FY 14/15	3686	3572	7258	71113	5985	8103	85201
FY 13/14	3199	2914	6113	87073	4098	9374	100546
FY 12/13	3121	3083	6204	31135	4430	11049	46614
FY 12/11	3219	3181	6400	41183	4275	15823	61281
FY 10/11	3023	3085	6108	73458	4119	12004	89581
Average	3419	3345	6763	55024	5127	10813	70964





Rental Cars				
CY	2013	2014	2015	2016
JAN	2	2	11	4
FEB	5	4	8	4
MAR	9	5	7	4
APR	4	5	10	7
MAY	14	9	8	4
JUN	9	12	28	8
JUL	22	16	30	16
AUG	24	3	25	2
SEP	14	10	14	
OCT	8	5	13	
NOV	14	2	11	
DEC	1	1	4	
Total	126	74	169	49

Courtesy Cars Loaned Out					
	2012	2013	2014	2015	2016
JAN	0	0	33	23	28
FEB	2	0	16	17	23
MAR	2	0	29	41	25
APR	2	0	28	36	42
MAY	9	0	29	20	45
JUN	14	0	19	43	48
JUL	10	28	39	41	52
AUG	0	27	19	38	6
SEP	0	25	25	32	
OCT	0	35	12	22	
NOV	0	22	19	29	
DEC	0	8	10	16	
Total	39	145	278	358	269

I have attached our local area's fuel prices for Jet-A and 100LL.

Jet-A prices within 65 miles of Newport, OR 97365

Jet A

\$3.20—\$4.72

Average \$3.61

KONP Newport Municipal Airport Newport, OR

Newport Municipal Airport Phillips 66 FS \$3.90

KCVO Corvallis Municipal Airport Corvallis, OR

Corvallis Aero Service EPIC FS \$3.60

6S2 Florence Municipal Airport Florence, OR

Florence Airport Volunteer Group SS \$3.20

KEUG Mahlon Sweet Field Airport Eugene, OR

Atlantic Aviation

EPIC FS \$4.72

KSLE McNary Field Airport Salem, OR

Salem Aviation Fueling @ Salem Air Center

EPIC FS \$3.45

KTMK Tillamook Airport Tillamook, OR

Tillamook Airport Phillips 66 PS \$3.39

KMMV Mc Minnville Municipal Airport Mc Minnville, OR

Cirrus Aviation

Epic \$3.30

77S Hobby Field Airport Creswell, OR

Creswell Airport Phillips 66 SS \$3.20

17S Chehalem Airpark Newberg, OR

Precision Helicopters PS \$3.89

2S6 Sportsman Airpark Newberg, OR

Sportsman Airpark independent FS \$3.45

100LL Avgas prices within 55 miles of Newport, OR 97365

100LL

\$4.19—\$5.45

Average \$4.78

KONP Newport Municipal Airport Newport, OR

Newport Municipal Airport Phillips 66 SS \$5.00 or with pre-paid fuel card. \$4.50 FS \$5.10

KCVO Corvallis Municipal Airport Corvallis, OR

Corvallis Aero Service EPIC SS \$4.85 FS \$5.35

6S2 Florence Municipal Airport Florence, OR

Florence Airport Volunteer Group SS \$4.60

7S5 Independence State Airport Independence, OR

Nutsch Aviation Phillips 66 SS \$4.19

Independence Aviation LLC SS \$4.25

S12 Albany Municipal Airport Albany, OR

Infinite Air Center, LLC EPIC SS \$4.39

KEUG Mahlon Sweet Field Airport Eugene, OR

Atlantic Aviation EPIC SS \$4.53 FS \$5.45

S30 Lebanon State Airport Lebanon, OR

LebanAir Aviation independent SS \$4.71

KSLE McNary Field Airport Salem, OR

Salem Aviation Fueling @ Salem Air Center

EPIC SS \$4.85 FS \$5.35

KTMK Tillamook Airport Tillamook, OR

Tillamook Airport Phillips 66 SS \$4.55

KMMV Mc Minnville Municipal Airport Mc Minnville, OR

Cirrus Aviation

Epic SS \$4.50 FS \$4.85

I have attached an FAA News & Update in regards to Hangar usage.

The following is a News & Update from the FAA.

Press Release

For Immediate Release

Date: Aug. 04, 2016

Contact: Allen Kenitzer

Phone: 425-227-2015; Email: allen.kenitzer@faa.gov

You are subscribed to News updates for the Federal Aviation Administration. A new Press Release is now available. We've included a copy of the release in this email.

SEATTLE – The U.S. Department of Transportation's Federal Aviation Administration (FAA) proposes a \$500,000 civil penalty against Seaport Airlines, Inc. of Portland, Ore., for allegedly operating three single-engine Cessna Caravans when they were not airworthy.

The FAA alleges Seaport failed to perform initial and recurring borescope inspections of the planes' turbine compressor blades. The inspections are required by an Airworthiness Directive that is intended to prevent compressor turbine blade failures, which could cause an engine to lose power.

"Airworthiness Directives are critical safety tools," said FAA Administrator Michael Huerta. "Safe operations depend on meticulous compliance with their requirements."

The FAA alleges the company operated the three aircraft on a total of 583 flights when the inspections were overdue. The agency alleges the aircraft therefore were not airworthy.

Additionally, the FAA alleges Seaport failed to record the method of compliance with the Airworthiness Directive and when the next recurring inspections were required for those three aircraft as well as another Cessna Caravan.

Seaport has 30 days from receiving the FAA's enforcement letter to respond to the agency.

###

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News & Update

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FAA Administrator Talks Safety and Innovation at AirVenture

Speaking before a diverse general aviation audience at the [EAA AirVenture air show](#) in Oshkosh, Wisconsin, FAA Administrator Michael Huerta underscored the importance of government and industry collaboration and highlighted a number of initiatives that are making general aviation safer and more efficient.

“The passion that drives pilots to fly here, year after year, is the same passion that fuels so much of the work we do every day at the FAA, said Administrator Huerta. “We’re committed to making general aviation safer and more efficient and we’re making a lot of progress. Collaboration between the FAA and industry is allowing the GA community to benefit from upgraded technology, lower costs, and higher levels of safety.”

By working together, the FAA and industry are transforming general aviation in a number of ways:

The FAA is offering a one-time [\\$500 rebate](#) to general aviation owners to help offset the cost of purchasing ADS-B Out equipment, or an integrated system that also includes ADS-B In. The agency will issue 20,000 rebates on a first-come, first-served basis beginning this fall to owners of U.S. registered, fixed-wing, and single-engine piston aircraft. The January 1, 2020 deadline will not change, so the time to buy your ADS-B equipment is now. It’s a smart move.

The [Got Data? External Data Access Initiative](#) aims to increase and improve the public’s access to FAA data. The initiative will spur innovation, provide better opportunities for the development of new applications and services, and ultimately, advance the safety and efficiency of the aviation industry

The FAA is working to meet a recent Congressional mandate to draft a rule within 180 days that will generally allow pilots to fly without a medical certificate if they have a driver’s license, held a medical certificate within the past 10 years, completed a medical education course, and have been physically examined by a state-licensed physician.

The [Part 23 proposed rule](#) and [Non-Required Safety Enhancing Equipment \(NORSEE\) policy](#) are aimed at streamlining aircraft certification. Part 23 would overhaul the airworthiness standards for small general aviation aircraft, which would speed the time it takes to move safety-enhancing technologies for small airplanes into the marketplace. The recent NORSEE policy will encourage general aviation aircraft owners to voluntarily install safety equipment on airplanes and helicopters that is not required by the agency's regulations. It will reduce costs and streamline the installation equipment, such as traffic advisory systems, terrain awareness and warning systems; attitude indicators; fire extinguishing systems; and autopilot or stability augmentation systems.

New [Airman Certification Standards](#) provide pilots, instructors and evaluators with a single-source set of clear, logical standards that tell them what they need to know, consider and do to qualify and pass both the knowledge and practical tests for airman certification and ratings.

The [GA Joint Steering Committee](#) promotes safety technologies and best practices within the general aviation community and is working to reduce risk in general aviation. The FAA partners with stakeholders to raise awareness about safety issues such as Loss of Control – the number one cause of fatal general aviation accidents – through the Fly Safe education campaign.

The FAA encourages the general aviation community to spread a positive safety culture to the newest members of the community who operate unmanned aircraft systems (UAS). Pilots and aircraft owners can share [important UAS information](#) with their friends and family on flying unmanned aircraft for fun or work.

The United States has the largest and most diverse GA community in the world, with more than 220,000 aircraft – including amateur-built aircraft, rotorcraft, balloons, and highly sophisticated turbojets. The FAA and GA community are working together to put [the right technologies, regulations, and education initiatives](#) in place to improve safety.

Please do not reply to this message. See our [Contact FAA](#) page for contact information.
